



If you have a passion for youth development this position is for you! Provide youth (5-12) with opportunities for character development and increased self-confidence. Join us at the Waltham Boys & Girls Club as we work towards fulfilling our mission to inspire and enable all young people especially those who need us most, to realize their full potential as productive, responsible and caring citizens.

TITLE: After School Program Group Leader

PERFORMANCE PROFILE SOURCE: Youth Development Professional

REPORTS TO: After School Program Director

SCHEDULE: School year position

Monday - Friday 2:00 pm-6:00pm; additional hours on no-school days

SALARY: \$14-15/hour based on experience

PRIMARY FUNCTION:

Group leaders are an effective leader in the Afterschool Program AND within the club staff. This position assists in developing and implementing program activities for youth aged 5-12 years old. This includes homework assistance, recreational activities, leadership development, education & career development, health & life skills, the arts, and sports & fitness. Maintaining rules and regulations to keep compliant with licensing while always keeping the children's needs the highest priority is key.

KEY ROLES (Essential Job Responsibilities):

- Assist in planning, development and implementation of services and activities that prepare youth for success
- Provide supervision and guidance in all areas of the Club at all times, to ensure their health and safety
- Typical activities include: gym games, board games, story time, art projects, cultural awareness activities and homework help

REQUIRED EXPERIENCE:

A group leader shall be at least 18 years of age and meet one of the following requirements:

1. Have a minimum of a Bachelor's Degree or Associate's Degree; and have three months of experience working with school age children: or
2. Have a high school diploma or equivalent; and have six months experience working with school age children including three months supervised experience at a school age child care program

SKILLS/KNOWLEDGE

- Willingness to have fun, be engaging and hands on working with youth
- Strong communication skills, both verbal and written.
- Ability to maintain calm and organized in stressful situations
- Group leadership skills, including an understanding of group dynamics.
- Ability to maintain a high, positive energy level.

To apply send resume to Cheryl Wiggins cwiggins@walthambgc.org