



Academic Support Staff

The Waltham Boys & Girls Club is seeking motivated, reliable and caring staff to help students succeed. Academic Support staff are going to be essential in helping students achieve their educational goals this school year. This position assists in implementing the remote learning schedule for each student. Technical assistance, behavior management, schoolwork help and keeping students focused will be key. Ensuring that safety protocols and regulations are met while keeping in mind the children's needs will be a large part of this role.

Skills/Experience needed:

Have a minimum of a Bachelor's Degree or Associate's Degree; and have three months of experience working with school age children; OR

Have a high school diploma or equivalent: and have six months experience working with school age children including three months supervised experience

- Strong communication skills, both verbal and written
- Willingness to have fun, be engaging and supportive of youth
- Ability to maintain calm and organized in stressful situations
- Group leadership skills, including an understanding of group dynamics
- Offer contingent upon successful CORI, SORI and DCF background record check; as well as the Fingerprint Criminal History Record Information check

Job Type: Part-time

Pay: \$15.00 - \$17.00 per hour

COVID-19 considerations:

There is an extensive safety policy & procedure protocol in place at the Club that all staff, members, families etc. must follow including cleaning, mask wearing, daily health check and more.

To apply, please go through our Indeed listing which can be found [HERE](#).